



# BRITISH HIP SOCIETY

## HOW TO GET STARTED

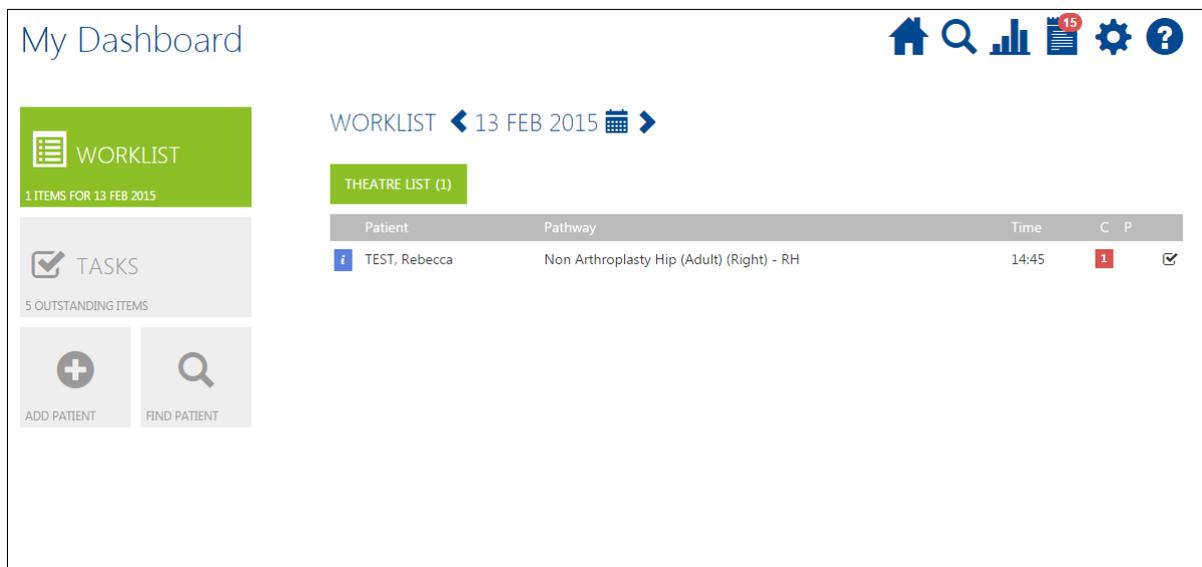
Help documents for NAHR

If you need help, advice or guidance, please contact  
[customer.support@amplitude-clinical.com](mailto:customer.support@amplitude-clinical.com) or 0333 014 6363

[www.britishhipsociety.com](http://www.britishhipsociety.com)

## User Dashboard

The first screen you will see when you login is the User Dashboard:



The screenshot shows the 'My Dashboard' interface. At the top right, there are navigation icons: Home, Search, Reports (with a '15' notification badge), Notices (with a '15' notification badge), Settings, and Help. The main content area is divided into several sections:

- WORKLIST**: A green header with a calendar icon and the date '13 FEB 2015'. Below it, a sub-header 'THEATRE LIST (1)' is shown. A table lists one patient:

Patient	Pathway	Time	C	P
TEST, Rebecca	Non Arthroplasty Hip (Adult) (Right) - RH	14:45		

- TASKS**: A grey header with a checkmark icon and '5 OUTSTANDING ITEMS'.
- ADD PATIENT**: A button with a plus sign icon.
- FIND PATIENT**: A button with a magnifying glass icon.

**WORKLIST** - a list of the patients either admitted, in clinic or theatre that day. The screenshot above shows a patient on a clinic list and there is one outstanding patient form but no outstanding clinical forms

**TASKS** – outstanding patient or clinical tasks

**ADD PATIENT** - click here to add a patient record

**FIND PATIENT** - click here to search for a patient record

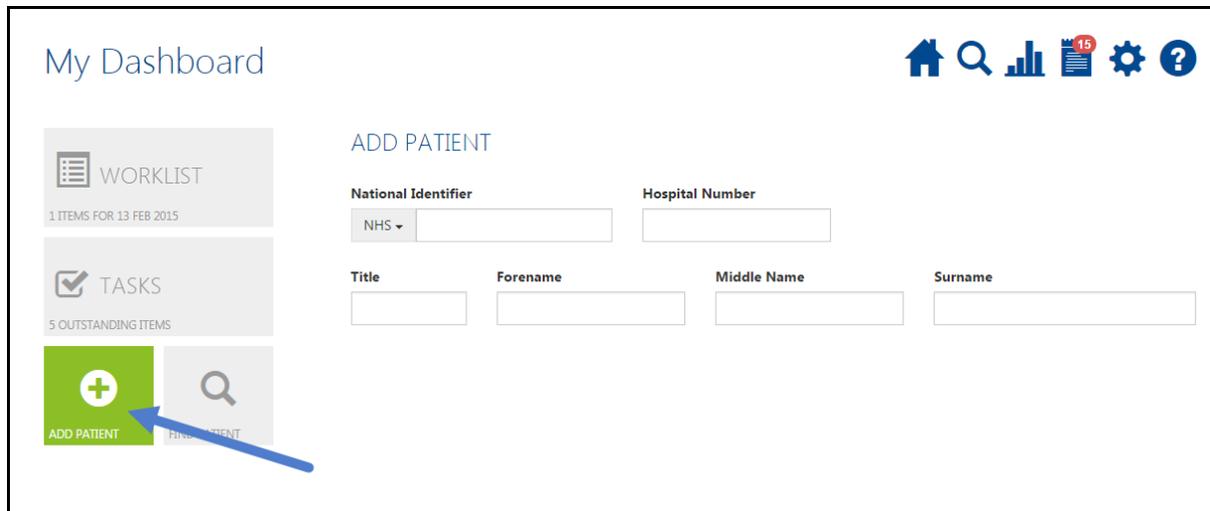
 **REPORTS** - clicking here will open the reporting dashboard

 **NOTICES** - click here to view a list of any system notifications

You can return to the User Dashboard at any time by clicking the **Home button** 

## Adding a patient

You can create a new patient by pressing the **ADD PATIENT** link button on the Dashboard:



The screenshot shows a dashboard titled "My Dashboard" with a navigation bar containing icons for home, search, analytics, notifications (15), settings, and help. On the left, there are three main sections: "WORKLIST" with 1 item for 13 Feb 2015, "TASKS" with 5 outstanding items, and a prominent green "ADD PATIENT" button with a plus sign icon. A blue arrow points to this button. To the right, the "ADD PATIENT" form is displayed, featuring fields for "National Identifier" (with an NHS dropdown), "Hospital Number", "Title", "Forename", "Middle Name", and "Surname".

Fill in the basic relevant details and then select **Add Patient**

To reduce potential duplicate records the registry will automatically search to see if a patient with identical criteria already exists, if so you will be notified and will be able to add another pathway for this patient.

*N.B. Please note we cannot automate the collection of outcome data without an email address.*

## Adding a patient to a Pathway and Worklist

When the patient record is saved you will see a screen prompting you to add the patient onto a pathway. Select the appropriate pathway and add the patient onto a worklist, you will then be able to see the patient on the User Dashboard.

The screenshot shows the 'My Dashboard' interface for a patient named 'TEST, Catherine (F, 25y)'. The patient's NHS and HOSP status are both 'Unknown'. The 'Pathway' is set to 'Non Arthroplasty Hip (Adult)'. The 'Side' is 'Nothing selected'. The 'Start Date' is '13 Feb 2015'. The 'Add to Worklist' dropdown is set to 'Add to Theatre List'. The 'Worklist Date' is '20 Feb 2015' and the 'Time' is '15:00'. A blue arrow points to the 'Worklist Date' field. At the bottom right, there are three buttons: 'Add Pathway', 'Add & Open Pathway', and 'Cancel'.

Select **Add Pathway** to add the pathway or **Add & Open Pathway** to open the Pathway Dashboard.

This screenshot is identical to the one above, showing the 'My Dashboard' interface for the same patient. The 'Add to Worklist' section is the same. However, two blue arrows now point to the 'Add Pathway' and 'Add & Open Pathway' buttons at the bottom right of the form.

## How to find a patient

You can find a patient by pressing the **FIND PATIENT** link button on the Dashboard:

My Dashboard

WORKLIST  
1 ITEMS FOR 13 FEB 2015

TASKS  
7 OUTSTANDING ITEMS

ADD PATIENT

FIND PATIENT

FIND PATIENT

Hospital Number

NHS Number

Date of Birth  
07 Feb 1970

Name  
Smithson

Pathway Type  
Include All

Owner  
My Patients Only

Search

Fill in the basic details and then select **Search**

## Recording Procedures and Clinical Data

After the patients operation is complete the operative data needs to be input into the system. Select the patient from you Worklist and this will open their Pathway Dashboard.

Select the procedure as shown on the screenshot below and you will be able to enter operative data:

The screenshot displays the patient pathway dashboard for Catherine TEST (F, 25y). The patient's NHS and HOSP status are both 'Unknown'. The dashboard includes a sidebar with navigation options: CLINICAL RECORD (2 ITEMS (2 OUTSTANDING)), CLINICAL SCORES (OUTSTANDING SCORES DUE), PATIENT DETAIL, PATHWAY DETAIL, WORKLIST HIST, and PATIENT PORTAL. The main content area shows the procedure 'NON ARTHROPLASTY HIP (ADULT) [RIGHT]' with an 'ACTIVE' status. A navigation bar contains tabs for 'Initial Assessment', 'Procedure', 'iHOT 12', 'EQ-5D', 'Other Scores', 'End Point', and 'Patient Satisfaction'. A 'Future Task' section is also visible. Below the navigation bar, a list of tasks is shown, with a blue arrow pointing to the 'iHOT 12 (Pre Op)' task dated 30 Jan 2015.

You can setup defaults that enable you to pre answer options that are your set defaults for the procedure i.e. position and antibiotic prophylaxis.

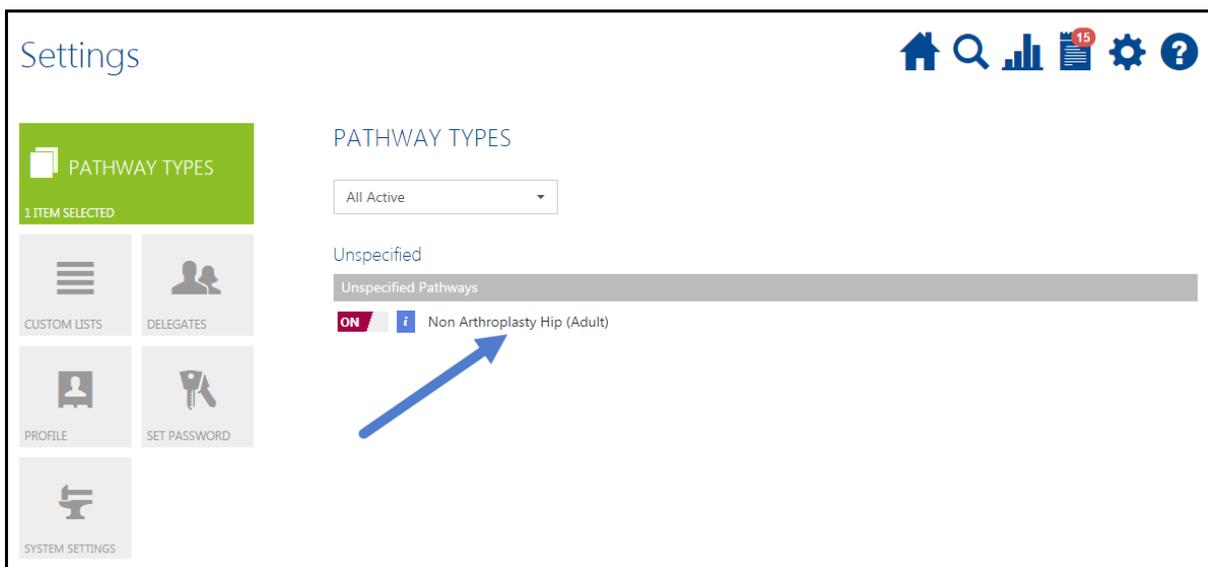
## How to setup an Operation Note default:

Select the **Settings** button from the top right hand corner:



The screenshot shows the 'My Dashboard' interface. In the top right corner, there is a navigation bar with icons for Home, Search, Reports, Notifications (15), Settings, and Help. A blue arrow points to the Settings gear icon. The main content area includes a 'WORKLIST' section for '13 FEB 2015' with a 'THEATRE LIST (1)' table. The table has columns for Patient, Pathway, Time, C, and P. The first row shows 'TEST, Rebecca' with the pathway 'Non Arthroplasty Hip (Adult) (Right) - RH' and a time of '14:45'. There is also a 'TASKS' section with '7 OUTSTANDING ITEMS' and buttons for 'ADD PATIENT' and 'FIND PATIENT'.

Select the **Pathway** you would like to create a default for:



The screenshot shows the 'Settings' interface. The 'PATHWAY TYPES' section is active, showing a dropdown menu set to 'All Active'. Under the 'Unspecified' category, there is a list of 'Unspecified Pathways'. The first pathway, 'Non Arthroplasty Hip (Adult)', is highlighted with a blue arrow. The pathway is marked as 'ON' and has an information icon. The left sidebar contains navigation options: 'PATHWAY TYPES' (1 ITEM SELECTED), 'CUSTOM LISTS', 'DELEGATES', 'PROFILE', 'SET PASSWORD', and 'SYSTEM SETTINGS'.

Then select the **Form** you would like to create a default for:

Settings

HOME SEARCH REPORTS 15 SETTINGS HELP

**PATHWAY TYPES**  
1 ITEM SELECTED

CUSTOM LISTS DELEGATES  
PROFILE SET PASSWORD  
SYSTEM SETTINGS

**NON ARTHROPLASTY HIP (ADULT)**

**Default Pathway Type**  
NO

**Lock Level**  
None  
Record can be viewed and updated by anybody

**Users to Have Read Only Access**  
Click here to search for a user to add

**Users to Have Full Access**  
Click here to search for a user to add

**Custom Forms**  
Nothing selected

**Form Defaults**  
ON Procedure

Save Cancel

Select **Add a New Default:**

Settings

HOME SEARCH REPORTS 15 SETTINGS HELP

**PATHWAY TYPES**  
1 ITEM SELECTED

CUSTOM LISTS DELEGATES  
PROFILE SET PASSWORD  
SYSTEM SETTINGS

**NON ARTHROPLASTY HIP (ADULT)**  
PROCEDURE

No existing default packs

Add a New Default

Name the default:

Settings

NEW FORM DEFAULT

Name

Arthroscopy

Proceed Cancel

Run through the form and pre answer options that are your set defaults for the procedure i.e. position and antibiotics prophylaxis

Settings

ARTHROSCOPY  
NON ARTHROPLASTY HIP (ADULT) - PROCEDURE

Acetabular Procedure

Labral Debridement	Labral Resection	<b>Labral Repair</b>	Rim Rescession (Simple)	Rim Rescession and Labral Re-Attachment	Subsinosus Resection
Cartilage Debridement	Microfracture	Cartilage Reattachment	Grafting/ACI	Other	

Severity of Femoral Head Cartilage Damage (Outerbridge)

Grade 0 Normal cartilage	Grade 1 Rough surface, Chondral softening	<b>Grade 2 Irregular Surface defects &lt; 50 % Cartilage thickness</b>	Grade 3 > 50 % Loss of cartilage thickness	Grade 4 Full thickness loss
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Femoral Procedure

Cam Removal	Osteophyte Removal	Cartilage Debridement	<b>Microfracture</b>	Core Decompression	Graft/ACI
Other					

Other Operation Details

Cancel Save

When you have finished going through the form, select **Save**:

Settings      

 **ARTHROSCOPY**  
NON ARTHROPLASTY HIP (ADULT) - PROCEDURE

**Acetabular Procedure**

 Labral Debridement	Labral Resection	<b>Labral Repair</b>	Rim Recession (Simple)	Rim Recession and Labral Re-Attachment	Subspinous Resection
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**Femoral Procedure**

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Other					

**Other Operation Details**

## Collecting Outcome Scores

The system will automatically trigger the collection of specific outcome scores at pre-defined time periods after the operative data has been entered into the system.

The patient will receive their scores via email and be able to complete them on iPads and PCs in clinic. If a patient does not respond to a score, the system will send reminder emails for each patient **three times**.

You can view any patients who do not fill in their outcomes scores on your task list. From here you can send manual email reminders or call the patient according to your own process.

*To talk about the patient process in more detail, contact registry account manager Rebecca Holmes, [rebecca.holmes@bluespier.com](mailto:rebecca.holmes@bluespier.com)*